

# AGENDA

**Meeting:** TROWBRIDGE AREA BOARD  
**Place:** Trowbridge Civic Hall, St Stephens Place, Trowbridge, BA14 8AH  
**Date:** Thursday 28 January 2010  
**Time:** 7.00 pm

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Including the Parishes of Hilperton, North Bradley, Southwick, Trowbridge and West Ashton

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Kevin Fielding, on 01225 776655 ext: 115 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk) or Rachel Efemey (Trowbridge Community Area Manager), direct line 07788 643171 or email [rachel.efemey@wiltshire.gov.uk](mailto:rachel.efemey@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Ernie Clark, Hilperton (Chairman)  
Cllr Peter Fuller, Trowbridge Park  
Cllr Tom James MBE, Trowbridge Adcroft  
Cllr John Knight, Trowbridge Central  
Cllr Francis Morland, Southwick

Cllr Stephen Oldrieve, Trowbridge Paxcroft (Vice-Chair)  
Cllr Jeff Osborn, Trowbridge Grove  
Cllr Helen Osborn, Trowbridge Lambrok  
Cllr Graham Payne, Trowbridge Drynham

## Items to be considered

## Time

### Items to be considered

1. **Chairman's Welcome, Introduction and Announcements**

2. **Apologies for Absence**

3. **Declarations of Interest**

Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.

4. **Minutes (Pages 1 - 14)**

To approve and sign as a correct record the minutes of the meeting held on 5 November 2009 (*copy attached*).

5. **Matters Arising**

Update of election of representatives to the Trowbridge Community Area Future, theme groups.

6. **Partner Updates (Pages 15 - 18)**

To receive updates from any of the following partners:

- Trowbridge Community Area Young Peoples' Issues Group, (CAYPIG).
- Wiltshire Police.
- Wiltshire Fire and Rescue Service.
- Community Area Partnership - Trowbridge Community Area Future (update report attached).
- Trowbridge Town Council.
- Parish Council Nominated Representatives.

7. **Outside Body Updates**

Wiltshire Councillors appointed as representatives to outside bodies will report on any recent news.

8. **Budget Consultation**

A short presentation by Martin Donovan - (Wiltshire Council Service Director), followed by a public participation session to identify areas of priority spending in the Community Area.

9. **Issues Updates** (Pages 19 - 26)

- I. Smoking in Wiltshire Council owned play areas/open spaces – Steve Richardson, (Acting Play Manager, Wiltshire Council), (report attached).
- II. Update on Transformation of County Hall (inc Trowbridge Library) - Mark Stone, (Office and Workplace Transformation Programme Director, Wiltshire Council).
- III. **Update on Children’s Centres in Trowbridge Community Area – please note that this item has been deferred to a future agenda.**
- IV. Proposed disposal of Margaret Stancomb School, British Row, Trowbridge – Nigel Walker, (Corporate Estates Surveyor, Strategic Property – Wiltshire Council) - (report attached).

10. **Discussion of future Trowbridge Area Board Venues**

Members will discuss possible future venues for the board to meet at during 2010.

11. **Any Other Urgent Business**

The Chairman to take any other urgent business.

12. **Budget Consultation - Results**

Martin Donovan will update the meeting on feedback received on the night from the public participation session.

13. **Allocation of Grant Funding** (Pages 27 - 60)

The Wiltshire Councillors will consider applications to the Community Area Grants Scheme, as follows (*copies attached*):

- i. Vine for PAT - Supportive accommodation for deprived and socially excluded potentially homeless, pregnant or abused, teenagers - requested **£4,729**.
- ii. Bradley Gardens Residents Association - Installation of Rubbish/Dog Mess bins – requested **£924**.
- iii. Trowbridge Town Council - Cultural Olympiad Dance Festival - requested **£2,500**.
- iv. Friends of Biss Meadows Country Park - Purchase

Tools, Equipment & Safety Wear - requested **£1,000**.

- v. Longmeadow Tenants And Residents Association - Purchase equipment for Community Engagement & Youth Activities - requested **£1,000**.
- vi. Trowbridge Pub and Club Watch - Provision and Monitoring of the Towns Pubwatch Radio system - requested **£5,000**.
- vii. West Ashton Village Hall and Institute - Fitting of photovoltaic panels to village hall - requested **£5,000**.

**Total requested = £20,153.**

Allocation of Grant Funding to date:

Trowbridge Annual Festival of Fun - **£5,000**  
Trowbridge Town Council – Enhancement of Christmas lights - **£5,000**  
Trowbridge Town Council – Provision of dropped kerbs around Trowbridge town - **£5,000**  
Trowbridge Museum – Provision of holiday activity - **£1,300**  
Trowbridge Community Area Future – Trowbridge Neighbourhoods Partnership - **£1,000**  
BA14 Culture Group - **£4,900**  
Trowbridge Town Council – Christmas Fair - **£1,000**

To date **£23,200** has been allocated from the Community Area Grants Scheme budget of **£42,676** for 2009/10 leaving a remainder of **£19,476** for allocation.

14. **Future Meeting Dates**

Thursday 4 March 2010 - The Arc Theatre, Trowbridge. 6.30pm for 7.00pm.

# MINUTES

<b>Meeting:</b>	TROWBRIDGE AREA BOARD
<b>Place:</b>	Edward Hyde Hall, Clarendon College, Frome Road, BA14 0DJ.
<b>Date:</b>	Wednesday 5 November 2009
<b>Start Time:</b>	7.00pm
<b>Finish Time:</b>	9:45pm

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Please direct any enquiries on these Minutes to:

Kevin Fielding (Democratic Services Officer), direct line 01225 776655 ext 115 or e-mail [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Ernie Clark (Chairman), Peter Fuller, Tom James MBE, John Knight, Francis Morland, Stephen Oldrieve, Helen Osborn, Jeff Osborn,

Cabinet Representative - John Noeken (BMP, ICT, HR, Procurement and Customer Services)

### **Wiltshire Council Officers**

David Bardwell - Principal Environmental Health Officer  
Alan Creedy - Transport and Development Manager  
Peter Dunford - Team Leader, Trowbridge  
Martin Donovan - Service Director for Finance  
Rachel Efemey - Trowbridge Community Area Manager  
Kevin Fielding - Democratic Services Officer

### **Parish and Town Council Representatives**

Trowbridge Town Council - Bob Brice and Lance Allan (Clerk)  
North Bradley Parish Council - Jan Williams  
Southwick Parish Council - Gaynor Polglase and Kath Noble  
West Ashton Parish Council - Peter Westlake

*...continued*

**Partners**

Wiltshire Police – Inspector David Cullop

Wiltshire Police Authority – Joy Hillyer

Wiltshire Fire & Rescue Service – Glyn Moody

Trowbridge Community Area Futures – Doug Ross

Trowbridge Chamber of Commerce – David Baker

Trowbridge Community Area Young Peoples Issues Group - Siobainn Chaplinn

Trowbridge Library – Peter Waterman

Wiltshire College – David Holdsworth

Arc Theatre – Tracy Sullivan

Bradley Gardens Residents Association – Debbie Vaughan

Clarendon College – Colin Kay

Connexions – Helen Walker

Long Meadow Tenants & Residents Association – Rollie Cleere

West Wiltshire Citizens Advice Bureau – Sarah Cardy

**Members of Public in Attendance: 5**

**Total in Attendance: 61**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Chairman's Welcome, Introductions and Announcements</u></p> <p>The Chairman welcomed everyone to the meeting and thanked all the town, parish and partner representatives who were in attendance, including the young people who attended as representatives of the Trowbridge Community Area Young People's Issues Group (CAYPIG).</p> <p>The Chairman then introduced the Wiltshire councillors who made up the board and also introduced Cllr John Noeken, (Wiltshire Council cabinet member) who was in attendance for this meeting.</p> <p>The Chairman also made the following announcements:</p> <ul style="list-style-type: none"> <li>• That a review of speed limits on A and B class roads was now complete and the strategy for dissemination and implementation has been signed off by the Cabinet Member for Highways and Transport, Councillor Dick Tonge.</li> <li>• Detailed results and background information would be sent on a CD to all Parish and Town Councils by late December / early January and this would be followed by an eight week period for comments to be returned.</li> <li>• The £200,000 that had been earmarked for the Waterside project by Wiltshire County Council was in fact £100,000. This had been allocated for consultancy fees and had now been spent.</li> <li>• Beech Grove community garden had now been granted a 50 year lease with a peppercorn rent after agreement with Wiltshire Council.</li> <li>• The land at Rutland Crescent had been allocated for an old people's housing project.</li> <li>• Local Development Frame Work - there would be a public exhibition to be held in Trowbridge Civic Hall on Monday 16 November, from 1 -7pm.</li> </ul>	

2.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Councillor Graham Payne, (Trowbridge area board member), Jo Howes, (NHS Wiltshire), Derek Adams, (Trowbridge Neighbourhoods Partnership), Martin Fortune, (Wiltshire &amp; Swindon Users Network), Greg Hardstaff, (Wiltshire Council Adult Care Team Manager – West Locality), General Manager, (Relate Mid Wiltshire) and Peter Barnett, (Trowbridge Community Area Future – Environment Champion).</p>																																			
3.	<p><u>Declarations of Interest</u></p> <table border="1" data-bbox="327 633 1259 2031"> <thead> <tr> <th data-bbox="327 633 501 707">Name</th> <th data-bbox="501 633 700 707">Item</th> <th data-bbox="700 633 879 707">Type of Interest</th> <th data-bbox="879 633 1070 707">Nature of Interest</th> <th data-bbox="1070 633 1259 707">Action</th> </tr> </thead> <tbody> <tr> <td data-bbox="327 707 501 1003">Councillor Peter Fuller</td> <td data-bbox="501 707 700 1003">Any Trowbridge-related item</td> <td data-bbox="700 707 879 1003">Personal</td> <td data-bbox="879 707 1070 1003">Trowbridge Town Councillor</td> <td data-bbox="1070 707 1259 1003">Would view any Trowbridge related items and issues with an open mind</td> </tr> <tr> <td data-bbox="327 1003 501 1261">Councillor Peter Fuller</td> <td data-bbox="501 1003 700 1261">12c - Community Area Grants - Trowbridge Town Council</td> <td data-bbox="700 1003 879 1261">Prejudicial</td> <td data-bbox="879 1003 1070 1261">Trowbridge Town Councillor</td> <td data-bbox="1070 1003 1259 1261">Left the room and did not vote</td> </tr> <tr> <td data-bbox="327 1261 501 1556">Councillor Tom James MBE</td> <td data-bbox="501 1261 700 1556">Any Trowbridge-related item</td> <td data-bbox="700 1261 879 1556">Personal</td> <td data-bbox="879 1261 1070 1556">Trowbridge Town Councillor</td> <td data-bbox="1070 1261 1259 1556">Would view any Trowbridge related items and issues with an open mind</td> </tr> <tr> <td data-bbox="327 1556 501 1814">Councillor Tom James MBE</td> <td data-bbox="501 1556 700 1814">12c - Community Area Grants - Trowbridge Town Council</td> <td data-bbox="700 1556 879 1814">Prejudicial</td> <td data-bbox="879 1556 1070 1814">Trowbridge Town Councillor</td> <td data-bbox="1070 1556 1259 1814">Left the room and did not vote</td> </tr> <tr> <td data-bbox="327 1814 501 2031">Councillor John Knight</td> <td data-bbox="501 1814 700 2031">Any Trowbridge-related item</td> <td data-bbox="700 1814 879 2031">Personal</td> <td data-bbox="879 1814 1070 2031">Trowbridge Town Councillor</td> <td data-bbox="1070 1814 1259 2031">Would view any Trowbridge related items and issues with</td> </tr> </tbody> </table>					Name	Item	Type of Interest	Nature of Interest	Action	Councillor Peter Fuller	Any Trowbridge-related item	Personal	Trowbridge Town Councillor	Would view any Trowbridge related items and issues with an open mind	Councillor Peter Fuller	12c - Community Area Grants - Trowbridge Town Council	Prejudicial	Trowbridge Town Councillor	Left the room and did not vote	Councillor Tom James MBE	Any Trowbridge-related item	Personal	Trowbridge Town Councillor	Would view any Trowbridge related items and issues with an open mind	Councillor Tom James MBE	12c - Community Area Grants - Trowbridge Town Council	Prejudicial	Trowbridge Town Councillor	Left the room and did not vote	Councillor John Knight	Any Trowbridge-related item	Personal	Trowbridge Town Councillor	Would view any Trowbridge related items and issues with	
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Councillor Jeff Osborn	5c - Community Area Grants -	Prejudicial	Trowbridge Town Councillor	Left the room and did not vote	

		Trowbridge Town Council				
4.	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on 24 September 2009 were agreed as a correct record of the meeting and signed by the Chairman, with the following amendments:</b></p> <p>Noted - that agenda item no.14, Performance Reward Grant Scheme – Applications, that Councillors H Osborn, J Osborn and James MBE all abstained from the vote on this item.</p> <p>Noted - that agenda item no.14, Community Area Grant applications - Trowbridge Annual Festival of Fun, that Trowbridge Town Council was not the applicant.</p> <p>Performance Reward Grant Scheme – Applications, Trowbridge Annual Festival of Fun Youth Café, that Trowbridge Town Council was not the applicant.</p>					
5.	<p><u>Touch2id Scheme</u></p> <p>Inspector Dave Cullop, (Wiltshire Police) outlined the launch of a scheme which would provide 18-25 year olds with an easily accessible and usable ID card, which would dispense with the need for young people to carry passports and driving licences as form of ID when buying alcohol in an off-licence or going into a pub or night club.</p> <p>Inspector Cullop introduced Matthew James of UK Biometric, which was the company behind the scheme.</p> <p>Points raised by Matthew James included:</p> <ul style="list-style-type: none"> <li>• That the product was a 21st Century solution to the age old problem of making sure that alcohol was sold only to young people aged eighteen years or over.</li> <li>• That the product would certainly help combat current alcohol related anti-social drinking associated to under-eighteens.</li> <li>• That nobody wanted to carry a passport or driving licence which could be easily lost or stolen during a night out.</li> <li>• That the scheme was to launch in Trowbridge and then, if successful, eventually go country wide.</li> </ul>					

	<ul style="list-style-type: none"> <li>• That similar technology was currently used at Disney World and the Hong Kong/China border, and had proved very successful.</li> </ul> <p>Points raised from the floor included:</p> <ul style="list-style-type: none"> <li>• There should be some sort of consequence for any card carrier buying and supplying alcohol to minors.</li> <li>• Local college students had been very receptive to the scheme.</li> <li>• Future costs needed to be kept as low as possible for the scheme to stay viable with perhaps some Council funding to encourage small businesses to join the scheme.</li> <li>• The Police and partner agencies would target rogue traders who continued to sell alcohol to minors.</li> </ul> <p>The Chairman thanked Inspector Cullop and Mr James for their presentation.</p>	
6.	<p><u>Issues Update</u></p> <p>Allan Creedy (Transport and Development Manager) gave a brief update and answered questions on a Transport Strategy for Trowbridge and Rural Areas.</p> <p>Points included:</p> <ul style="list-style-type: none"> <li>• The Wiltshire Core Strategy would encompass a transport strategy that would cover transport networks, future growth and impact.</li> <li>• That growth was likely to take place was key to a successful twenty year transport strategy.</li> <li>• Area boards would be engaged at regular periods for their views on any proposed transport strategy.</li> </ul> <p>David Bardwell (Principal Environmental Health Officer) gave a brief overview and answered questions on issues relating to the banning of smoking in council owned play areas/open spaces.</p> <p>Points included:</p> <ul style="list-style-type: none"> <li>• There were currently no powers of enforcement or resources to employ enforcement officers to patrol council owned play areas/open spaces.</li> </ul>	

- For a ban to be workable, it would have to be rolled out across the whole of Wiltshire.
- Signage could be displayed that requested smokers refrain from smoking in council owned play areas/open spaces.

Points raised from the floor included:

- Wiltshire Council needed to have the will to set an example on this issue.
- Suitable, adequate signage was all that is needed to make a difference.
- The good will of smokers was paramount in making any scheme successful.

**Decision**

**The Trowbridge area board supported a pilot scheme of advisory notices displayed at Wiltshire Council owned play areas/open spaces within the Trowbridge area.**

The Chairman advised the meeting that as several members of the Trowbridge Community Area Young People's Issues Group (CAYPIG) were in attendance he would move their update forward.

**CAYPIG Partner Update**

The group had been considering the following topics:

- CCTV improvements around the Trowbridge area;
- Drugs/alcohol issues; and
- Art centre funding.

It was proposed to hold the next CAYPIG meeting on Monday 7 December 2009, (this date was still to be confirmed).

Councillor John Noeken, Cabinet Member, gave a brief update on the issue of Council funding relating to the promotion of tourism in Trowbridge.

Points included:

- The town council had now met with the Wiltshire tourism partnership Chief Executive Alun Williams to discuss

**Rachel Efemey / David Bardwell**

	<p>funding matters, and were assured that, whilst in the past much of the funding was from South Wiltshire and appeared to give a Southern bias to publicity material, in future there would be a better balance across the county.</p> <ul style="list-style-type: none"> <li>• The “Visit Wiltshire” branding was an excellent opportunity to promote our county to potential visitors.</li> </ul> <p>The Chairman thanked everybody for their updates.</p> <p>The Community Area Manager reminded the meeting how to raise an issue, this could be done by either filling out an issue sheet from the agenda pack or by going online to:  <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a></p>	
7.	<p><u>Trowbridge Community Area Future</u></p> <p>Doug Ross (Project Officer) updated the board on the work of the Trowbridge Community Area Future (TCAF) Partnership.</p> <p>Points included:</p> <ul style="list-style-type: none"> <li>• After the collapse of the Modus development, TCAF had encouraged the reinstatement of “Transforming Trowbridge”.</li> <li>• It is hoped that Adam Nardell (Vision Director) was to have sole responsibility for Trowbridge, with a second vision director being appointed to cover Chippenham.</li> </ul> <p>Trowbridge community area theme group – updates.</p> <ul style="list-style-type: none"> <li>• Sport and Recreation – proper regard was needed when future ‘S106 agreements’ were drawn up – for provision of sports pitches, which should not be on a flood plain.</li> <li>• Environment – TCAF was happy that Wiltshire Council had recognised the ‘Nottingham 10/10 declaration’ to reduce carbon emissions by 10% during 2010 and recommended that all its partners sign up to both.</li> <li>• Community Safety Group – that the “Bluz ‘n’ Zuz” was now back up and running in the Silhouettes Café. These events had proved to be very popular with young people in the local area.</li> <li>• Trowbridge Neighbourhood Partnership welcomed the £5,000 community area grant to Trowbridge Town Council for provision of dropped kerbs, which will provide twelve sets.</li> </ul>	

	<ul style="list-style-type: none"> <li>• A new community group been formed – “The Paxcroft Mead Community Forum”, the eleventh group in the Partnership.</li> </ul> <p>Doug Ross requested that the Trowbridge area board supported the ‘10/10 declaration’.</p> <p>The Chairman thanked Doug Ross for the update.</p>	
8.	<p><u>Outside Body Updates</u></p> <p>Councillor Jeff Osborn updated the board on the Transforming Trowbridge executive board meeting which had met on Wednesday 14 October 2009.</p> <p>Points included:</p> <ul style="list-style-type: none"> <li>• It was hoped that Adam Nardell, (Vision Director) would be able to concentrate his efforts solely on Trowbridge in the near future.</li> <li>• There were signs that developers are looking to buy development sites in Trowbridge.</li> <li>• Work on the Sainsbury’s site had started.</li> <li>• The newly opened Shires Gateway project was now up and running, and was providing an additional pay and display car park for the town.</li> <li>• The transforming Trowbridge executive board would next meet on Friday 6 November 2009.</li> </ul> <p>Councillor Steve Oldrieve updated the board on the Arc Theatre.</p> <p>Points included:</p> <ul style="list-style-type: none"> <li>• The Arc had increased its income by 50%;</li> <li>• Funding was an ongoing issue;</li> <li>• The Trowbridge area board needed to support this worthwhile venture; and</li> <li>• Trowbridge people needed to support their local theatre.</li> </ul> <p>The Chairman thanked Councillors Osborn and Oldrieve for their updates.</p>	

9.	<p><u>Partner Updates</u></p> <p>It was noted that representatives from the NHS Wiltshire were again unable to attend the meeting.</p> <p><b><u>Decision</u></b>  <b>A letter to be sent to NHS Wiltshire underlining members' disappointment with the lack of NHS Wiltshire representatives since the Trowbridge Area Board's inception.</b></p> <p>A report from NHS Wiltshire had been included in the agenda pack.</p> <p><u>Wiltshire Police</u>  Inspector Cullop introduced Joy Hillyer who was the new Independent Member of the Wiltshire Police Authority and had recently taken over the responsibility for police matters in the Community Area, and would be attending future Trowbridge Area Board meetings.  She could be contacted via Wiltshire Police Authority 01380 734022 or <a href="http://www.wiltshire-pa.gov.uk/feedback.asp">http://www.wiltshire-pa.gov.uk/feedback.asp</a></p> <p>He then outlined the crime and community safety report that was included in the agenda pack.</p> <p><u>Wiltshire Fire and Rescue Service</u>  Glyn Moody outlined the report that was included in the agenda pack.</p> <p><u>Trowbridge Town Council</u>  Lance Allan (Town Clerk) outlined the report that was included in the agenda, (agenda item No.9d).</p> <p>There were no parish council updates.</p> <p>The Chairman thanked all representatives for their respective updates.</p>	Rachel Efemey
10.	<p><u>Election of Representatives</u></p> <p><b><u>Decision</u></b>  <b>Following a request from Trowbridge Community Area Future, it was agreed that Councillors Clark and Morland were elected as representatives to the Parish Councils'</b></p>	

	<p><b>Liaison Group.</b></p> <p><b><u>Decision</u></b>  <b>The election of representatives to be involved with each of the following theme groups would be discussed by Area Board Members in due course:</b></p> <ul style="list-style-type: none"> <li>• <b>BA14 Culture Group</b></li> <li>• <b>Health &amp; Social Care</b></li> <li>• <b>Community Safety</b></li> <li>• <b>Economy &amp; Transport</b></li> </ul> <p>Members were aware of the importance of representatives being appointed to the other groups and that all Trowbridge town-based Councillors would become representatives for the Trowbridge Neighbourhoods Partnership.</p>	<p><b>Rachel Efemey / Councillor Ernie Clark</b></p> <p><b>Rachel Efemey / Councillor Ernie Clark</b></p>
11.	<p><b><u>Any Other Urgent Business</u></b></p> <p>Councillor Oldrieve requested that library provision in Trowbridge be discussed at a future board at the earliest opportunity.</p> <p>Councillor Morland expressed his disappointment that the next Trowbridge area board meeting would fall after the Local Development Frame Work consultation had ended.</p> <p>The Chairman thanked everyone for attending and advised that there would be a five minute comfort break before the meeting resumed to discuss the allocation of grant funding.</p>	
12.	<p><b><u>Allocation of Grant Funding</u></b></p> <p>Members were asked to consider three applications seeking 2009/10 Community Area Grant Funding.</p> <p><b>Decision</b>  <b>BA14 Culture Group was awarded £4,900 to promote and develop local arts and heritage.</b></p> <p><b>Reason</b>  <b><i>The application met the Community Area Grant Criteria for 2009/10.</i></b></p> <p><b>Decision</b>  <b>VINE for PAT was deferred until the next Area Board meeting on 14 January 2010.</b></p> <p><b>Reason</b>  <b><i>To allow Wiltshire Council officers to report back to the board after meeting with representatives of VINE for PAT to discuss future partnership working arrangements.</i></b></p>	



	<p><b>Decision</b> Trowbridge Town Council was awarded £1,000 for the Christmas Market.</p> <p><b>Reason</b> <i>The application met the Community Area Grant Criteria for 2009/10.</i></p> <p><b>Date of Next Meeting</b></p> <p>The next meeting of the Trowbridge area board would be held on Thursday 14 January 2010 at West Ashton village hall.</p>	
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Trowbridge Community Area Future  
 10/12 Fore Street, Trowbridge, Wiltshire BA14 8HA  
 Tel. 01225 765072 Email tcaf@trowbridge.gov.uk  
 www.trowbridge.gov.uk



*We're making a difference*

## Report to the Trowbridge Area Board Meeting of 14<sup>th</sup> January 2009.

### 1. Steering Group.

- The Extraordinary meeting on 30<sup>th</sup> November 2009 was considered to be a very useful precursor to the Core Strategy Workshop.
- The Core Strategy Workshop on 2<sup>nd</sup> December 2009 was reasonably well attended and was by far the most useful part of the consultation as we had access to the relevant officers. The preferred option presented was largely accepted though with a number of suggested alterations. A separate detailed reply has been made to the Spatial Planning Team.
- It is encouraging to read that Wiltshire Council in its recent assessment by the Audit Commission has been awarded a green flag for the exceptional work being done to involve people in decisions that affect their communities. We are all committed to this.
- The first three meetings of new Transforming Trowbridge Board have been very positive. Realistic Terms of Reference have been agreed. It is also encouraging that it has been agreed by WC to have separate Vision Directors for Chippenham and Trowbridge. A Scoping and Vision Study brief, which will be used to appoint a suitable Consultant, is nearing completion and should be ready to be sent out in early January 2010. The intention is to develop a Masterplan particularly for the Town Centre which will form an integral part of Core Strategy for the Trowbridge Community Area.

### 2. Economy and Transport Themes Group.

- The Sainsbury Supermarket development to build a 61,000 sq.ft. Store has started with completion expected in June/July 2010 and hopefully opening in August/September 2010.
- Despite the recession a significant number of small retailers and service providers have set up and thus the number of empty shops is no higher than a year ago.
- We are receiving increasing numbers of complaints about the traffic jams arising from the new Bythesea Road traffic system. Some of the problem appears to stem from the single lane of traffic taking traffic from Stallard Street, some of which wishes to enter the Shires car parks. We are taking this up through Transforming Trowbridge and TCAF.
- There are also complaints from the increased number of passengers using Trowbridge station that there are insufficient covered waiting areas for them. Trowbridge station is an important entrance to the town and it is a really poor advert for the town for all those travelling by train. Again there needs to be a joint approach by all on ensuring that it is upgraded as part of the transformation of Trowbridge.

### 3. The Culture Theme Group.

- The BA14 Culture Group is progressing its Awards for All and Wiltshire Council funded project to strengthen Culture heritage and the Arts in Trowbridge by involving more people particularly those who are hard to reach and involve. Our part-time Development Worker is making good progress, a website has been commissioned

TCAF is the Community Partnership whose aim is to improve the quality of life and wellbeing of all people in the Trowbridge Community Area.

## **Agenda Item No. 6**

and outline plans set out to organise a significant Cultural Event in the Civic Hall on Saturday 17<sup>th</sup> July 2010. There are also plans for BA14 Culture to be involved the Thrive Project which will be a major Dance Event to be staged in Trowbridge Park on Saturday 1<sup>st</sup> May 2010.

- The BA14 Culture Group and TCAF Steering Group are concerned with the shortage of leisure and recreational facilities, particularly formal playing pitches for Rugby, Football and Cricket, in Trowbridge, as highlighted in the Leisure Needs Analysis completed by WWDC just prior to its demise earlier this year. Plans must be made by all concerned to address this issue as a priority by ensuring that S106 agreements include a realistic element for the provision of formal playing pitches outside the flood plain.
- The BA14 Culture Group wishes to be involved in the consultation on the design and layout of the proposed new Library complex and restaurant on the ground floor of County Hall.

### **4. The Environment Theme Group.**

- The Group was represented at the Wiltshire Worldchangers Event at the Corn Exchange in Devizes on Saturday 14<sup>th</sup> November 2010 together with our partners the Friends of Trowbridge Community Sensory Garden and the Friends of Biss Meadows Country Park. This was a useful event with lots of networking and ideas for developing the work that we are supporting.
- The Trowbridge Fairtrade Group continues to make progress with more traders getting involved in Fairtrade. Trowbridge has been confirmed as a Fairtrade Town for a second year.
- We are encouraging all our partners to support the Nottingham Declaration on Climate Change and to take part in the 10 10 initiative as organisations and as individuals where we all undertake to reduce our carbon emissions by 10% in 2010. This we will achieve by reducing our various fuel consumptions by 10% which is a realistic target for most organisations and individuals.

### **5. Education and lifelong learning.**

- It is good to see that the third Children's Centre is soon to be built at Longmeadow Primary School and that Stepping Stones is to be incorporated into the development. The other two Children's Centres at Studley Green Primary and at Bellefield Primary are providing a much needed service.

### **6. Health and Social Care Theme Group.**

- The Care Quality Commission has given NHS Wiltshire an improved overall quality score of Fair up from Poor while the financial management score remains as Fair. The areas needing improvement are being progressively improved as recorded on the Board papers and we hope for improved scores for the current year.
- The Care Quality Commission has given WC's Adult Social Care Services an improved assessment of its performance assessing that it has performed well. Performing well means that the department is consistently delivering well above the minimum requirement for people. The report states that "over the past three years the council's community and adult care directorate has undergone substantial change and demonstrated year on year improvement". There are still areas requiring attention but this is a really good report.
- Margaret Howard and Doug Ross attended the NHS Wiltshire Stakeholder Assembly "Delivering High Quality Health Services" event on 26<sup>th</sup> November 2009 at Chippenham. The event which included 2 workshops "Quality & improvement indicators" and "Priorities and effectiveness" was very interesting and the workshops

TCAF is the Community Partnership whose aim is to improve the quality of life and wellbeing of all people in the Trowbridge Community Area.

## **Agenda Item No. 6**

were challenging. Like most in the public sector the expectation is of less cash being available and thus the need to speed efficiency savings particularly reducing times in hospital such that beds can be reduced.

- Margaret Howard visited the new Devizes NHS Treatment Centre on its open day and was impressed with what she was shown.
- We will be taking part in a special afternoon and evening event in the Civic Hall hosted jointly by the Trowbridge Area Board, NHS Wiltshire and TCAF to help disseminate the findings from the mini Health Joint Strategic Needs Analysis for Trowbridge Community Area and to look at ways of addressing the identified needs. This will take the form of an afternoon Health Fair and in the evening there will be a presentation of the mini JSNA and a workshop session.

### **7. Community Safety Theme Group.**

- The Bluez n' Zuz Discos are now being run from the Silhouette Youth Cafe premises and are proving popular. These discos are being run monthly on the third Friday of the month. There are some new people attending and it is limited to the 12 – 16 age group and older people up to 25 have had to be turned away. Amber is supporting these events presently providing the DJs. Wiltshire Fire and Rescue is also helping with staffing. Three events have been run since it restarted.
- The West Wiltshire Street Football Competitions have not been run since the summer when there was insufficient demand partly because the Town Council ran so many football events then. It was decided that a Trowbridge Street competition should be tried as it was felt that it was a successful initiative in address antisocial behaviour.
- Sgt. Steve McGlynn has being transferred to look after the Custody Suite in Melksham and Sgt. Malcolm Mclundie, who has had wide experience within the Force, has succeeded him as the Sergeant in charge of Neighbourhood Policing.
- The Touch2id Biometric Point-of-sale initiative has been launched. Pubs, clubs and many relevant retailers are signing up and the card uptake in the first week is in excess of 500. The Chamber of Commerce is helping to get contacts at the right level with the major supermarkets. Club Ice, the nightclub operator in Westbury has signed up.
- Trowbridge Pub and Club Watch has secured a grant of £9,500 for a GSM two way radio system for use by head doormen, Street Pastors and others to provide better communications particularly on Friday and Saturday nights when the greatest problems are experienced in the night-time economy. The Push To Talk (PTT) service allows users to keep in touch with a Monitoring Suite and each other by combining the benefits of two way radios with the flexibility and vast coverage of GPRS used by the mobile phone networks. With no need to dial telephone numbers it is a fast and efficient real time communications tool which is simple to use and can be tailored to the users' needs. The proposal would be to have an additional person in the Monitoring Suite on Friday and Saturday nights to monitor the radio control system with the Inspector on duty carrying a radio to make use of information coming over the system. Pub and Club Watch is working with the Chamber of Commerce's Retail Impact Group on this and it the system could be extended to retailers if they can find the additional funding.

### **8. Parish Councils' Liaison Group.**

- The Rural Neighbourhood Policing Team's Tasking Group which covers the 4 rural Parishes is chaired by the Chair/Vice Chair of the Parish in which the meeting is being held.

## **Agenda Item No. 6**

- Speeding remains a concern in all Parishes and Wiltshire Police's change of policy with regard to Community Speed Checks is welcomed.

### **9. Trowbridge Neighbourhoods Partnership.**

- Derek Adams has resigned as Chair having been in post for more than 3 years since the Partnership was reformed. He has done a great job and in this time the Partnership has grown from 7 partner groups to 1.
- A sub-group chaired by Bob Rogers of the Lavender Fields Resident Association is currently reviewing the role of the Partnership and its Constitution and will report to the March meeting.

WILTSHIRE COUNCIL

Agenda Item No. 9 (I)

TROWBRIDGE AREA BOARD  
14<sup>TH</sup> JANUARY 2010

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**Pilot Scheme of advisory notices displayed in Wiltshire Council owned play areas/open spaces within the Trowbridge Area.**

**Purpose of the Report**

1. To advise the Trowbridge Area Board how its decision to pilot 'No Smoking' advisory notices in Wiltshire Council owned play areas/open spaces within the Trowbridge Area may be implemented.

**Background**

2. At the Trowbridge Area Board on the 5th November 2009 the Board made the decision to support a pilot scheme of advisory notices (No Smoking) to be displayed at Wiltshire Council owned play areas within the Trowbridge Community Area.

3. This decision followed the presentation of David Bardwell (Principal Environmental Health Officer) on the subject.

4. This decision was made with the knowledge that the banning of smoking outdoors is not a legal requirement and cannot legally be enforced.

**Main Considerations**

5. There is no legal requirement to install this signage. Legal powers do not exist to enforce the banning of smoking in these areas. Consultation with Environmental Health colleagues indicates that there is no proven Environmental Health reason to ban smoking in the open environment.

6. Wiltshire Council currently does not have a policy on Smoking in public spaces.

7. The Play & Open Spaces Service has not received any complaints regarding smoking in play areas prior to the Area Board decision.

8. The erection of this signage is not covered by the existing revenue budgets. The ongoing regular maintenance and replacement budget would not cover the new signage; therefore, the Area Board would need to give consideration to the source of funding.

9. Each play area would require a sign at each entrance to ensure users of the play areas are aware of the signs.

10. The Trowbridge Area Board will need to be aware of the impact that this action may have on the reputation of Wiltshire Council, especially when it is requested to take action against individuals who act in defiance of the signage and it becomes common knowledge that the Council has no powers to enforce.

11. The cabinet members for Leisure and Environment were both consulted in the process of drafting this report and are in agreement with the recommendations of this report.

### **Environmental Impact of the Proposals**

12. Regular litter collections both inside and outside play areas are undertaken, the introduction of no smoking may increase the amount of litter due to cigarette butts being dropped outside of play areas.

### **Financial Implications**

13. The cost of supplying and installing the signage in play areas in the Trowbridge Community Area would be £1,400.00. This is based on a simple 100mm square 'No Smoking' sign. The Council has no budget provision to provide these signs.

14. This repair or replacement the signage would not be covered by the existing budget and therefore the ongoing budget would need to be found from other funding sources.

15. The Council has no resource that could enforce or monitor the effect of the proposed signage.

### **Legal Implications**

16. There is no legal requirement to install 'No Smoking' signs and the banning of smoking in play areas is not enforceable.

### **HR Implications**

17. Not Applicable

### **Equality and Diversity Implications**

18. Not Applicable



## **Recommendation**

It is recommended that:

The Trowbridge Area Board notes the content of this report and considers the sourcing of funds to implement the signage.

Mark Smith  
Service Director – Amenities and Leisure

Report Author: Ian S Brown, Head of Amenity and Countryside  
Tel No: 01225 718476  
E-Mail: [ian.brown@wiltshire.gov.uk](mailto:ian.brown@wiltshire.gov.uk)

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Appendices:  
None

No unpublished documents have been relied upon in the preparation of this report



## Agenda Item No. 9 (III)

### Sure Start Children's Centres in Trowbridge

Sure Start Children's Centres provide a 'one-stop shop' of integrated services for children under five and their families. There will be 30 Sure Start Children's Centres in Wiltshire by March 2010. To date twenty nine children's centres are providing the basic framework of services and they have been designated. Building work will continue until December 2010.

The Sure Start Children's Centre programme is based on the view that providing high-quality integrated services (health, education, family support and care) leads to positive effects for children, families and their communities, including:

- Improved educational outcomes for children and parents
- Enabling parents to study and work
- Helping lone parents to access work and training opportunities
- Reduced crime rates by encouraging community involvement
- Improved health outcomes
- A reduction in child poverty

#### What do they do?

Children's centres serve children and their families from the antenatal period onwards. Each centre will offer a range of the following services to families with babies and pre-school children:

- Good quality early learning integrated with full day care provision (a minimum of ten hours a day, five days a week, 48 weeks a year) with qualified teacher input to lead the development of learning within the centre.

or stay and play sessions where there is not childcare in the centre

- Information about early years provision in the area
- A sensory room
- Outdoor play
- Family support services and parenting groups
- A base for a childminder network
- Access to child and family health services, including antenatal services and health visitor drop-ins, advice on healthy lifestyles and oral health.
- Support for children and parents with difficulties and disabilities
- Effective links with Jobcentre Plus and local training providers with help in writing CVs, making job applications or applying for benefits.
- Advice and support around managing household budgets
- Close links with the extended services being provided in and around local schools

Services are free but parents will need to pay for childcare, if it is above and beyond their free entitlement. If parents are on a low income they may be able to get some extra help through the childcare element of the Working Tax Credit.

**In Trowbridge Community Area there are three children's centres.**

<p>Studley Green Children's Centre, Studley Green Primary School, Westfield Rd, Trowbridge, BA14 9JQ</p>	<p>Centre Co-ordinator Paula Wood  <b>Managed by Wiltshire Council</b>  <a href="mailto:Paula.wood@wiltshire.gov.uk">Paula.wood@wiltshire.gov.uk</a> 07504 776134</p>
<p>Longfield Children's Centre, Longmeadow Primary School, Broadcloth Lane, Trowbridge, BA14 7HE            Phase Three under development ready for August 2010</p>	<p>Centre Co-ordinator Claire Palmer  <b>Managed by Wiltshire Council</b>  <a href="mailto:Claire.palmer@wiltshire.gov.uk">Claire.palmer@wiltshire.gov.uk</a>            01225 785680</p> <p>Roz Lambert is the Programme Manager overseeing Studley and Longfield</p>
<p>Bellefield Children's Centre, Windermere Rd, Trowbridge, BA14 8TE</p>	<p>Centre leader Adele Radice  <b>Managed by school governors</b>  <a href="mailto:adele.radice@wiltshire.gov.uk">adele.radice@wiltshire.gov.uk</a> 01225 763274</p>

Building work has begun on the new children's centre, based on the Longmeadow Primary School site. It will include space for children's centre services and a full day-care nursery with the existing staff from the nursery already on the school site. Stepping Stones Opportunity Group, the district specialist centre for children with difficulties and disabilities will be moving from its present home in Polebarn Road, into the new building. The children's centre will open in September 2010.

A new building for Studley Green will be handed over on 5 January 2010. This provides much needed additional accommodation for the children's centre on the Studley Green Primary School site.

From April 2011 the management of all 30 children's centres is required to go out for competitive tendering. This process has already begun with present providers being consulted about possible ways to cluster children's centres, enabling best value for money and better access to services for their customers.

For further information about children's centres in Wiltshire contact the Early Years and Childcare Team 01225 785660 or [Russell.martin@wiltshire.gov.uk](mailto:Russell.martin@wiltshire.gov.uk)

WILTSHIRE COUNCIL

Agenda Item No. 9 (IV)

TROWBRIDGE AREA BOARD  
14<sup>TH</sup> JANUARY 2010

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## **PROPOSED DISPOSAL OF MARGARET STANCOMB SCHOOL, BRITISH ROW, TROWBRIDGE**

### **Purpose of the Report**

To advise the Board of the proposed disposal of Margaret Stancomb School, and to allow the Members an opportunity to consider whether they wish to propose any alternative community uses for the property, under the Council's recently adopted procedure for the disposal of surplus assets.

### **Background**

The Council has been progressing preparations to dispose of Margaret Stancomb School (0.476h. and shown outlined in red on the attached plan) the property having become vacant following the transfer of its pupils to Bellefield School.

The capital scheme to develop the former Parochial Junior School site (now Bellefield School) to accommodate all the pupils from the amalgamated schools was developed on the basis that the capital receipt from the sale of the Margaret Stancomb School would part fund the extension of the Bellefield School.

Earlier this year (and before the introduction of the procedure for the disposal of surplus assets) planning consultants were appointed by the Council, with a view to obtaining planning permission for the residential redevelopment of the site, prior to its sale. Consultations with the Council's Planning and Highways teams indicated that the proposed use of the site for residential purposes was acceptable in principle. A scheme has been drawn up, which envisages the provision of up to 22 housing units, including three in the Old School building at the front of the site. Public consultation on the proposal has not been undertaken at this stage.

### **Environmental Impact of the Proposals**

There are no environmental impacts arising directly from this report.

### **Financial Implications**

The Bellefield School extension project was based on a financial contribution from the sale of the Margaret Stancomb School (for residential redevelopment) in the 2010/11 Capital Programme. Any alternative community use is likely to mean that this receipt is not achieved, and thus an alternative funding source would be

required. The Council also continues to incur security costs for the building whilst it is vacant.

### **Legal Implications**

There are no specific legal implications related to this report.

### **HR Implications**

Not applicable as the property is vacant.

### **Equality and Diversity Implications**

There are no equality and diversity implications arising directly from this report.

### **Recommendation**

It is recommended that Area Board Members consider whether they wish to propose any alternative community use for the property.

George Batten  
Director of Transport, Environment and Leisure

Report Author: Nigel Walker, Corporate Estates Surveyor, Strategic Property  
Tel No: 01225 713208  
E-Mail: [nigel.walker@wiltshire.gov.uk](mailto:nigel.walker@wiltshire.gov.uk)

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Appendices: Site plan

No unpublished documents have been relied upon in the preparation of this report

Or

The following unpublished documents have been relied upon in the preparation of this report:

## COMMUNITY AREA GRANTS

### Purpose of the Report

To ask Councillors to consider 6 new applications and 1 deferred application seeking 2009/10 Community Area Grant Funding:

1. VINE for PAT - requested £4,729. **Recommendation refusal. Any future applications would only be considered when conditions are met that would allow Wiltshire Council to be in a position to make referrals to the project.**
2. Bradley Gardens Residents Association - Installation of Rubbish/Dog Mess bins – requested £924. **Recommendation deferral so that Wiltshire Council Waste service can undertake an inspection of the local area .**
3. Trowbridge Town Council - Cultural Olympiad Dance Festival - requested £2,500. **Recommendation approval**
4. Friends of Biss Meadows Country Park - Purchase Tools, Equipment & Safety Wear - requested £1,000. **Recommendation approval**
5. Longmeadow Tenants And Residents Association - Purchase equipment for Community Engagement & Youth Activities - requested £1,000. **Recommendation approval**
6. Trowbridge Pub and Club Watch - Provision and Monitoring of the Towns Pubwatch Radio system - requested £5,000. **Recommendation approval**
7. West Ashton Village Hall and Institute - Fitting of photovoltaic panels to village hall - requested £5,000. **Recommendation approval**

Total requested = £20,153

### 1. Background

1.1 Area Boards have authority to approve Area Grants under powers delegated to the Area Boards by the Leader of the Council (13<sup>th</sup> May 2009). Under the terms of that delegation Area Boards must operate within the policies set by the Leader and /or the Council. The Council has adopted an Area Grants policy, with funding criteria, to which the Area Boards must adhere.

In accordance with the Scheme of Delegation, any recommendation of an Area Board that was contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.

2.1 In 2009/10 the Trowbridge Area Board has been allocated a budget of £58,194. After the deduction of 20% of this budget to core fund the Community Area

Partnership a total of **£42,676** remained to distribute through Community Area Grants. After the allocation of funding at the 24<sup>th</sup> September and 5<sup>th</sup> November 2009 Area Board meetings there is **£19,476** remaining for community grants for 2009/10

## **2. Main Considerations**

2.1 Councillors will need to be satisfied that grants awarded in the 2009/10 year are made to projects that can realistically proceed before 31<sup>st</sup> March 2010.

2.2 Funding applications will be considered at every Area Board meeting until 31<sup>st</sup> March 2010. There is 1 further round of funding during 2009/10 after this round taking place on 4<sup>th</sup> March 2010, with applications to be received 6 weeks prior to this date. However dependent on the decisions made by Members at this meeting there may be no funds remaining for another grant round in this financial year.

## **3. Environmental Impact of the Proposals**

3.1 Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community Area, the extent and specifics of which will be dependent upon the individual project.

## **4. Financial Implications**

4.1 Awards must fall within the Area Boards budget allocated to the Trowbridge Area Board.

4.2 If grants are awarded in line with officer recommendations Trowbridge Area Board will have a balance of £4,976 to take forward to the next funding round.

## **5. Legal Implications**

5.1 There are no specific Legal implications related to this report.

## **6. HR Implications**

6.1 There are no specific HR implications related to this report.

## **7. Equality and Diversity Implications**

7.1 Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

7.2 Implications relating to individual grant applications are outlined within section 8 – “Project Proposals”.



## 8. Project Proposals

The full applications are attached (Appendix 1)

Applicant 8.1	Project summary	Funding requested
VINE for PAT	Supportive accommodation for deprived and socially excluded potentially homeless, pregnant or abused teenagers. To purchase bed, carpets, refurbishment materials, soft furnishings, furniture	£4,729

8.1.1 The applicant meets the grant criteria 2009/10.

8.1.2 The application demonstrates a link to the Trowbridge Community Area Plan 2004 – 14 Theme 7 Health and social care

8.1.3 The application demonstrates links to the Local Agreement for Wiltshire ambition “Lives not Services”

8.1.4 The project will address equality and inclusion through targeting disadvantaged young women

8.1.5 The application was deferred at the 5<sup>th</sup> November 2009 Area Board meeting to allow Wiltshire Council officers to report back to the board after meeting with the applicant to discuss future partnership working arrangements. A meeting has taken place and at this stage Wiltshire Council officers would not be in a position to consider any referrals to this project even if the fifth bedroom was furnished and decorated. The conditions that officers would need to see met are the provision/evidence of the following information:

- a) Statement of purpose and objectives
- b) Staffing ratios
- c) Qualifications the team members would be working towards and whether all volunteers have CRB clearance (the applicant advised that, at present, none of the volunteers have CRB clearance)
- d) To allay concerns about the project's financial stability, a copy of the Business Plan and the information that was sent for the 'People's Millions'
- e) Reassurance that health and safety risk assessments are embedded in the practice in terms of risk management of vulnerable young women as the applicant confirmed to officers on 8<sup>th</sup> December 2009 that they would only be able to accommodate young pregnant women and not young women with babies
- f) Confirmation that the applicant holds all the necessary insurances required and that the building is 'fit for purpose'

Applicant 8.2	Project summary	Funding requested
Bradley Gardens Residents Association	Installation of Rubbish/Dog Mess bins	£924

8.2.1 The applicant meets the grant criteria 2009/10 although they are requesting financial support for something that, if a need is identified, should come from Wiltshire Council service budgets

8.2.2 There is no direct link to the Trowbridge Community Area Plan 2004 – 14

8.2.3 The application demonstrates links to the Local Agreement for Wiltshire ambition “Safer Communities which also feel safe” and “Building Resilient Communities”

8.2.4 It is the statutory duty of Wiltshire Council to ensure that litter and waste are removed from Wiltshire Council owned land. If there is an issue with litter being at an unacceptable level then an inspection visit will be carried out by Wiltshire Council officers who will then make the necessary arrangements for the removal of this litter. If these arrangements were to include the provision of additional waste bins then this would come from the relevant service budget.

Applicant 8.3	Project summary	Funding requested
Trowbridge Town Council	Cultural Olympiad Dance festival ‘Thrive’ - creation of a mass community dance piece in Trowbridge Park in May 2010	£2,500

8.3.1 The applicant meets the grant criteria 2009/10.

8.3.2 The application demonstrates links to the Trowbridge Community Area Plan 2004 – 14 Theme 3 Culture including Leisure, Recreation, Heritage and the Arts

8.3.3 The application demonstrates links to the Local Agreement for Wiltshire ambition “Building Resilient Communities”

8.3.4 The project will address equality and inclusion by targeting those of all abilities and those from different ethnic minority groups

Applicant 8.4	Project summary	Funding requested
Friends of Biss Meadows Country Park	Purchase Tools, Equipment & Safety Wear	£1,000

8.4.1 The applicant meets the grant criteria 2009/10.

8.4.2 The application demonstrates a direct link to the Trowbridge Community Area Plan 2004 – 14 Theme 4 Environment including countryside and land based issues

8.4.3 The application demonstrates links to the Local Agreement for Wiltshire ambition “Protecting the Environment”

8.4.4 The group has been working closely with Wiltshire Council’s Countryside Service which is fully supportive of this application

Applicant 8.5	Project summary	Funding requested
Longmeadow Tenants And Residents Association	Purchase equipment for Community Engagement & Youth Activities	£1,000

8.5.1 The applicant meets the grant criteria 2009/10.

8.5.2 The application demonstrates links to the Trowbridge Community Area Plan 2004 – 14 Theme 2 Housing and the Built Environment, Theme 6 Education and lifelong learning, Theme 8 Community Safety

8.5.3 The application demonstrates links to the Local Agreement for Wiltshire’s ambitions “Building resilient communities” and “Safer communities which also feel safe”

Applicant 8.6	Project summary	Funding requested
Trowbridge Pub and Club Watch	Provision and Monitoring of the Towns Pubwatch Radio system	£5,000

8.6.1 The applicant meets the grant criteria 2009/10.

8.6.2 The application demonstrates a direct link to the Trowbridge Community Area Plan 2004 – 14 Theme 8 Community Safety

8.6.3 The application demonstrates links to the Local Agreement for Wiltshire ambition “Safer Communities which also feel safe”

8.6.4 The group has been working with Wiltshire Council’s Community Safety Service which is fully supportive of this application

Applicant 8.7	Project summary	Funding requested
West Ashton Village Hall & Institute	Fitting of photovoltaic panels to village hall	£5,000

- 8.7.1 The applicant meets the grant criteria 2009/10.
- 8.7.2 The application demonstrates links to the Trowbridge Community Area Plan 2004 – 14 Theme 4 Environment including countryside and land based issues
- 8.7.3 The application demonstrates links to the Local Agreement for Wiltshire ambition “Protecting the environment”

## **9. Recommendations**

Application 8.1 VINE for PAT - it is recommended that a grant of £4,729 is refused.

Application 8.2 Bradley Gardens Residents Association - it is recommended that a grant of £924 is deferred so that Wiltshire Council Waste service can undertake an inspection of the local area.

Application 8.3 Trowbridge Town Council - it is recommended that a grant of £2,500 is approved. Members may wish to consider allocating a reduced amount of funding in order that there is sufficient funding available for a final grant round in 2009/10.

Application 8.4 Friends of Biss Meadow Country Park - it is recommended that a grant of £1,000 to is approved.

Application 8.5 Longmeadow Tenants and Residents Association - it is recommended that a grant of £1,000 to is approved.

Application 8.6 Trowbridge Pub and Club Watch - it is recommended that a grant of £5,000 to is approved. Members may wish to consider allocating a reduced amount of funding in order that there is sufficient funding available for a final grant round in 2009/10.

Application 8.7 West Ashton Village Hall & Institute - it is recommended that a grant of £5,000 to is approved. Members may wish to consider allocating a reduced amount of funding in order that there is sufficient funding available for a final grant round in 2009/10.

SUE REDMOND  
Director of Community Services

Report Author: Rachel Efemey, Trowbridge Community area Manager  
Tel No: 01225 718608  
E-Mail: rachel.efemey@wiltshire.gov.uk

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Appendices:

Appendix 1 – Grant Applications

The following unpublished documents have been relied upon in the preparation of this report: Technical Officers Reports.

## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
<b>Name of Organisation</b>	V.I.N.E. For P.A.T		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	<b>Non profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/Town Council</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>		
2 – Your Project			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Trowbridge		
<b>In which Parish does your project take place?</b>	Trowbridge Town		
<b>What is your project?</b>	Supportive accommodation for deprived and socially excluded potentially homeless, pregnant or abused, teenagers		
<b>Where will your project take place?</b>	At the above address		
<b>When will your project take place?</b>	From October 2009		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	<b>YES</b> <input checked="" type="checkbox"/> page 15 - 6.1;& page 19 - 8..5, 8.7 <b>NO</b> <input type="checkbox"/>		
<b>Please confirm your project will have commenced by 31<sup>st</sup> March 2010</b>	<b>YES</b> <input checked="" type="checkbox"/> <b>NO</b> <input type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small> Methods to combat feelings of social exclusion include; Building the young womens self confidence to respect not only themselves but other people and their property. Encouraging them to participate in the planning and development of issues and events that affect themselves and the community. Projecting education in a more appealing light, with ongoing support to those who are NEET. Health and safety of young females includes safe accommodation for at least 30 (per annum). Giving vulnerable female teenagers under 19 years of age, Protection against having to sleep rough in any circumstances; preventing distress and disorder to themselves and the community. The project will provide supportive training in budgeting, housekeeping, preparing of and cooking nutritious meals. Structured courses on personal issues like hygiene and sexual matters will be on offer as will beneficial exercise such as Pilates and yoga. Accessing help from other Organisations will be encouraged and because young people are not to hot on keeping appointments we shall arrange with other Organisations to make the initial contact/visit at the project. We have already touched on this with other Organisations most think it is a good idea.			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

When the project is completed the V.I.N.E shall be able to rent out the room to beneficiaries under our rental policies and business plan; which does cover maintenance and insurance

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

VINE for PAT incepted 1989 housed teens in Trustees own homes. Referrals came from Magistrates Courts, Social, Probation & Housing Services, also direct off the streets. When it was decided to use a facility appropriate house rules was discussed with St Augustine College Students;a pupil illustrated the results in a booklet &they were incorporated in management policies.Organisations & groups connected with our main issues were invited to view the proposed project & Trustees listened to their comments & discussed the possibilities of partnership working to offer the best service for young women. Included was the Teen Pregnancy Co-ordinator, Trowbridge Hospital Pregnancy Unit, Connexions, Ask, & Victim Support. Planning Permission caused delays & as a result we are having to re-build our long-standing connections.More recently we have approached CAF, New Teen Pregnancy Team,Children & Young People Strategy Committee & Wiltshire College with whom we are looking to accept Student Placements.The beneficiaries will benefit greatly from having input from the above groups, who like the VINE; want the best for the clientelle. We ran a birthing NVQ pilot course with U-Too. With innovative,inspiring volunteers & CRASH we've installed energy efficient heating

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input checked="" type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input checked="" type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input checked="" type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> 31 <sup>ST</sup>	<b>Month:</b> October	<b>Year:</b> 2007
<b>Total Income:</b>	£43,316	
<b>Minus Total Expenditure:</b>	£39,003	
<b>Surplus/Deficit for year:</b>	£3,153	
<b>Reserves held:</b>	£None	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			<b>P/C</b>	
Divan bed	£320	Airsprung	c	£320
Carpet for bedroom and corridors	£1,804	Bath Civic Centre	c	£1,804
Refurbishment Materials	£4,656	CRASH	c	£1,706
Soft furnishings	£751	St James Trust	c	£191
Bedding	£469			£
Furniture	£1,750	Guinness Trust	c	£1,000
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£9,750</b>	<b>TOTAL PROJECT INCOME</b>		<b>£5,021</b>
<b>Total Project Income B</b>		£5,021		
<b>Total Project Expenditure A</b>		£9,750		
<b>Project Shortfall A - B</b>		£4,729		
<b>Award sought from Wiltshire Council Area Board</b>		£4,729		
<b>Is your organisation able to claim VAT?</b>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

**7 – Management**

**How many people are involved in the management of your group/organisation?**

**People Over 50 years**                      Male 2              Female 3

**People Under 25 years**                      Male                      Female 2

**Disabled People**                      Male 1              Female 2

**Black & Minority Ethnic people**              Male                      Female

**8 – Supporting Information – Please enclose the following documentation**

- Enclosed (please tick)**
- Latest inspected/audited accounts or Annual Report
  - Income & expenditure budget for current financial year
  - Project budget (if applicable)
  - Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date) 28/06/2005

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date: 20/08/2009

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)



## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
<b>Name of Organisation</b>	Bradley Gardens Residents Association		
<b>Contact Name</b>			
<b>Contact Address</b>	e		
<b>Contact number</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"></td> <td style="width: 40%; text-align: center;"><b>e-mail</b></td> </tr> </table>		<b>e-mail</b>
	<b>e-mail</b>		
<b>Organisation Type</b>	<b>Non profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/Town Council</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>		
2 – Your Project			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Trowbridge Community Area.		
<b>In which Parish does your project take place?</b>	Trowbridge		
<b>What is your project?</b>	Installation of Rubbish/Dog Mess bins.		
<b>Where will your project take place?</b>	Sites in our neighbourhood		
<b>When will your project take place?</b>	As soon as WC approves the site.		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	<b>YES</b> <input checked="" type="checkbox"/> P11 4.4 <b>NO</b> <input type="checkbox"/>		
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	<b>YES</b> <input type="checkbox"/> <b>NO</b> <input checked="" type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small> This will help improve the local environment for the benefit of local residents and visitors. It is difficult to get people to be tidy and to pick up their dog mess if we do not have enough bins located in the neighbourhood.			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

This is a one off capital project where Wiltshire Council has agreed to empty the extra bins if the capital cost is met locally.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

Bradley Gardens Residents Association is a neighbourhood group which has as its main aims:

- To strive for the betterment of the area and its residents
- To represent views held locally
- To put forward the local requirements
- To acquire funding for the provision of some social activities
- To carry out these aims in a balanced and non-political way.

All local residents and visitors will benefit from a tidier neighbourhood and this should lead to a more supportive community.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> 31/03/2009	<b>Month:</b> March	<b>Year:</b> 2009
<b>Total Income:</b>	£691.59	
<b>Minus Total Expenditure:</b>	£463.91	
<b>Surplus/Deficit for year:</b>	£227.68	
<b>Reserves held:</b>	£227.68	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Large Bin and fitting	£439			£
5 small bins	£445			£
Posts for 2 small bins	£40			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£924</b>	<b>TOTAL PROJECT INCOME</b>		<b>£0</b>
<b>Total Project Income B</b>		£0		
<b>Total Project Expenditure A</b>		£924		
<b>Project Shortfall A - B</b>		£-924		
<b>Award sought from Wiltshire Council Area Board</b>		£924		
<b>Is your organisation able to claim VAT?</b>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

**7 – Management**

**How many people are involved in the management of your group/organisation?**

**People Over 50 years**                      Male 1              Female 1  
**People Under 25 years**                      Male                      Female 3  
**Disabled People**                      Male                      Female  
**Black & Minority Ethnic people**              Male                      Female

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group’s terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Position in organisation:**

**Date:** 02/11/2009

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**

## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
<b>Name of Organisation</b>	Trowbridge Town Council		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	Non profit organisation <input type="checkbox"/> Parish/Town Council <input checked="" type="checkbox"/> Other <input type="checkbox"/>		
2 – Your Project			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>			
<b>In which Parish does your project take place?</b>	TROWBRIDGE		
<b>What is your project?</b>	Cultural Olympiad Dance Festival		
<b>Where will your project take place?</b>	Trowbridge		
<b>When will your project take place?</b>	January 2010 to May 2010		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	YES <input checked="" type="checkbox"/> Pages 8 and 9 of original plan. NO <input type="checkbox"/>		
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small> An innovative dance project has been created by a number of key cultural providers in the town to enable Trowbridge to celebrate the London 2012 Olympics. Launching in May 2010 on World Dance Day with a large community event in Trowbridge Park, 'THRIVE:Trowbridge Alive with Dance' will provide an opportunity for people of all ages, abilities and from different ethnic minority groups to unite under the umbrella of dance. We would like to apply for funding from the Community Area Board to support the creation of a mass community dance piece in the park: Inspired by the Olympics, a mass choreographed dance piece led by a professional choreographer will be performed in the park by around 25 local community dance groups and 16 local schools (primary and secondary) with approximately 600 individuals taking part. The professional choreographer will work with the community groups and schools between January 2010 and April 2010 to create a new dance inspired by the Olympics and the town's heritage, offering each individual the exciting opportunity to become part of something that has never been attempted before in the history of the town.  THRIVE will also encourage audience participation at the community event through free dance taster sessions and provide people with information about how they can get more involved in dance locally. THRIVE will also enhance the current dance provision through innovative community based projects and a subsidised ticket scheme for local dance events.			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

Due to the partnership working already in place THRIVE has secured support from Trowbridge Town Council, this money will be put towards the logistics of running the community event and marketing. Wiltshire Dancing have also submitted a bid to Arts Council England for £10,000, this money will go towards securing the legacy of THRIVE through partnership dance projects between the Museum, the Arc and Wiltshire Dancing in 2010 and the creation of an interactive website.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

THRIVE is led by a steering group with representatives from the Arc Theatre, Town Council Community Services Team, Trowbridge Museum, Morphew School of Dance, Wiltshire Youth Arts Partnership, BA14 Culture Group, Wiltshire Council Arts Development team and the Youth Dance team. It is strongly felt that the mass choreographed dance is the most important and exciting aspect of the project as it will provide a wide range of local participants ( see attached list) with the unique opportunity to experience something extraordinary and exciting, personally and en mass, enabling them to unite through the action of dance, and become part of something never attempted before in the town. It will encourage new partnerships to be made and enhance community cohesion. THRIVE are working in partnership with U-Dance and the Change for Life national health campaign which will provide every participant with a recognised U-Dance certificate. THRIVE is an ongoing project and it is hoped that it will become an annual event. The event will be documented by video recordings and participants will be invited to share their experiences and feedback. To help evaluate the project further each group will be invited to become part of a wider network that will help shape the future of dance in their local area. Through the use of an interactive website each group will be encouraged to exchange ideas, events, and develop future projects ensuring the legacy of THRIVE and the enrichment of dance in Trowbridge.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> 31/03/2009	<b>Month:</b> March	<b>Year:</b> 2009
<b>Total Income:</b>	£1,738,917	
<b>Minus Total Expenditure:</b>	£1,743,865	
<b>Surplus/Deficit for year:</b>	£(4948)	
<b>Reserves held:</b>	£254,122	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
Event:-	£			£
Marquees, staging, sound, marketing and staff	£5,000	Trowbridge Town Council	C	£5,000
	£		C	£
	£		P	£
Mass community dance piece:-	£			£
Choreographer fee	£1,500			£
Travel of groups and venue hire	£500			£
Project coordinator	£500			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£7,500</b>	<b>TOTAL PROJECT INCOME</b>		<b>£5,000</b>

<b>Total Project Income B</b>	£5,000
<b>Total Project Expenditure A</b>	£7,500
<b>Project Shortfall A - B</b>	£2,500
<b>Award sought from Wiltshire Council Area Board</b>	£2,500
<b>Is your organisation able to claim VAT?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male 12	Female 1
<b>People Under 25 years</b>	Male	Female
<b>Disabled People</b>	Male 4	Female 0
<b>Black &amp; Minority Ethnic people</b>	Male	Female

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date: 20/11/2009

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**



## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
<b>Name of Organisation</b>	Friends of Biss Meadows Country Park		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	<b>Non profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/Town Council</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>		
2 – Your Project			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Trowbridge		
<b>In which Parish does your project take place?</b>	Trowbridge		
<b>What is your project?</b>	To purchase Tools, Equipment, and Safety Wear for use within the range of activities we do within Biss Meadows Country Park		
<b>Where will your project take place?</b>	Biss Meadows Country Park		
<b>When will your project take place?</b>	January 2010		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	<b>YES</b> <input checked="" type="checkbox"/> 2.5,2.6,3.1,4.1,4.2,4.3,4.4, <b>NO</b> <input type="checkbox"/>		
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	<b>YES</b> <input checked="" type="checkbox"/> <b>NO</b> <input type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small> With our aim "To sustain, enhance and promote Biss Meadows Country Park as a local area for nature and the community, by working together with local people and the relevant organisations to improve accessibility while protecting and preserving flora and fauna through careful management, for the enjoyment of everybody". All the surrounding estates and further developments will benefit from our work, families will enjoy clean areas from regular litterpicks, dog walkers and runners for the route through the areas, anglers, birdwatchers, wildlife enthusiasts, photographers, the list of activities that can be done within this locality is endless. However due to the lack of management and investment it has become run down and a hot spot for ASB & drinkers. People who use this area just wanted to get through as quick as possible but now the friends have been working hard every month giving there own time to make improvements to the area and people are starting to take notice of this wonderful facility that is on their doorstep. We wish to give them somewhere to go that is clean, safe and well managed.			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

We will continue to carry out our voluntary work within the area using equipment that we have to borrow every month, it just means we have to hope it is available when we need it as other groups have access to this as well. Also our members attend shows to promote the group and its work. We are working towards days within the area where the public will come along and see what we do, have some fun and raise funds through stalls, donations etc.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

We are working alongside Wiltshire Wildlife, Wiltshire Council, Trowbridge Town Council, Lavender Fields Residents Association, Longmeadow Tenants And Residents Association & Trowbridge Neighbourhood Partnership to make this an area that the surrounding estates and the whole of Trowbridge a place that people will wish to spend some time in with their families. There are over 2000 plus houses within 1 km of the park of which less than a quarter use this park on a regular basis be it walking to work, exercising themselves or their dogs. The rest feel it isn't safe or is uncared for. We wish to show them the amazing things that can be found right on their doorstep and ways to get involved. We will know if it is working by holding regular open meetings, monitoring park use, website use and feedback though the site and events that we hope to hold throughout the year

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> N/A, new group in 2009.	<b>Month:</b>	<b>Year:</b>
<b>Total Income:</b>	£	
<b>Minus Total Expenditure:</b>	£	
<b>Surplus/Deficit for year:</b>	£	
<b>Reserves held:</b>	£	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
First Aid Pack	£42			£
Variety of Tools	£267			£
Hi Viz Vests x 25	£84			£
Life Jackets x 2	£62			£
Litter Pickers x10	£106			£
Litter Bin and fitting	£439			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£1,000</b>	<b>TOTAL PROJECT INCOME</b>		<b>£</b>

<b>Total Project Income B</b>	£0
<b>Total Project Expenditure A</b>	£1,000
<b>Project Shortfall A - B</b>	£1,000
<b>Award sought from Wiltshire Council Area Board</b>	£1,000
<b>Is your organisation able to claim VAT?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**7 – Management**

**How many people are involved in the management of your group/organisation?**

**People Over 50 years**                      Male 3              Female 1  
**People Under 25 years**                      Male                      Female  
**Disabled People**                      Male                      Female  
**Black & Minority Ethnic people**              Male                      Female

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group’s terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date: 01/12/2009

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)

## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
<b>Name of Organisation</b>	Longmeadow Tenants And Residents Association		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	<b>Non profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/Town Council</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>		
2 – Your Project			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Trowbridge		
<b>In which Parish does your project take place?</b>	St James		
<b>What is your project?</b>	Purchase equipment for Community Engagement & Youth Activities		
<b>Where will your project take place?</b>	Longfield Community Centre		
<b>When will your project take place?</b>	Throughout the year		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	<b>YES</b> <input checked="" type="checkbox"/> 2.1,2.6,3.1,3.6,3.10, 6.5,8.1,8.7 <b>NO</b> <input type="checkbox"/>		
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	<b>YES</b> <input checked="" type="checkbox"/> <b>NO</b> <input type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small> we aim to continue and expand on the equipment for the range of activities that we provide already within the community. which are weekly childrens activities every Friday for secondary school children and Saturday mornings for all ages.which are extended to four times a week in the holidays.we also hold regular monthly meetings,family nights,discos and coffee mornings for the community. we wish to help Tenants and Residents access information via the internet regularly which could help them with housing,police and social needs, we work with all 4 housing societies and the police to address the ASB within our area so far we have helped to reduce this by nearly 60% by providing access to facilities,activities and internet within a deprived area.we allow everyone access to our facilities and regularly get attendants from other parts of Trowbridge. we have over 600 houses on our estate with a potential impact of 2000 plus			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

as it is mostly to purchase equipment there is no ongoing costs it just means less activities available. we have already secured funds for hall hire and equipment £1800 from the Wiltshire criminal Justice Boards Community Cashback scheme . also earlier this year we was successful in a grant for £5000 for computers and flat screen televisions for our group which is also now being used by other groups which use the Longfield Community however the funding which provided the internet access is due to expire which will result in loss of connection. we also hold regular events to help with funding discos and family nights also taking part in community events within the town

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

all tenants and residents and there families within our area as well as those who use our facilities not within our area will benefit, we work with the support of the Town Council and the TCAF, Neighbourhood Partnership, Sanctuary Shaftesbury, Selwood, Guinness, Sovereign Southwest Housing Societies we have engaged the older youths to work with Youth Action Wiltshire for football practice. by having regular meetings with the Housing and police we will be able to monitor the effect it is having on the community also we keep attendance records so we will be able to see if different and more people use it

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input type="checkbox"/>
Improve adult participation in sport	<input checked="" type="checkbox"/>
Improve young people's participation in positive activities	<input type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> 2008	<b>Month:</b> dec	<b>Year:</b> 2008
<b>Total Income:</b>	£1037	
<b>Minus Total Expenditure:</b>	£1164	
<b>Surplus/Deficit for year:</b>	£-127	
<b>Reserves held:</b>	£388	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			<b>P/C</b>	
hall hire	£1,500	criminal justice board	C	£1800
board games & craft equipment	£300			£
internet adsl connection	£340			£
ps3 console package	£335			£
22in flat screen tv	£200			£
ps3 games	£125			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£2,800</b>	<b>TOTAL PROJECT INCOME</b>		<b>£</b>

<b>Total Project Income B</b>	£1,800
<b>Total Project Expenditure A</b>	£2,800
<b>Project Shortfall A - B</b>	£1,000
<b>Award sought from Wiltshire Council Area Board</b>	£1,000
<b>Is your organisation able to claim VAT?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male	Female
<b>People Under 25 years</b>	Male	Female
<b>Disabled People</b>	Male	Female
<b>Black &amp; Minority Ethnic people</b>	Male	Female

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 12/11/2009

Position in organisation:

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**



## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
<b>Name of Organisation</b>	Trowbridge Pub and Club watch		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	<b>Non profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/Town Council</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>		
2 – Your Project			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>			
<b>In which Parish does your project take place?</b>	TROWBRIDGE		
<b>What is your project?</b>	Provision and Monitoring of the towns Pubwatch radio system		
<b>Where will your project take place?</b>	Trowbridge Town Centre		
<b>When will your project take place?</b>	Ongoing		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	<b>YES</b> <input checked="" type="checkbox"/> <b>NO</b> <input type="checkbox"/>		
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	<b>YES</b> <input checked="" type="checkbox"/> <b>NO</b> <input type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small> It is intended that the towns Pub & Club Watch will introduce a system that allows all licensees to communicate with each other effectively, during licensing hours, through a central controller, based at the towns CCTV Control Room. To take preventative actions to reduce harm from alcohol related anti social behaviour and crime (mainly criminal damage) challenging the culture. To keep licensees and door staff informed with up to date relevant information. Protect our customers and other users of the Town Centre. Using prevention activities to respond quickly and effectively to incidents, using all of the town's response resources. To gain a clear picture of incidents using radio and CCTV evidence to enable a proportional response by agencies..			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

Rental fees paid by licensees will cover the cost of the data transmission and further interested parties, as they get involved, will be invited to enhance the amount of training and equipment therefore benefitting themselves and other users..

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

The Pub Watch are looking to provide data radios to all licensees and other night time economy providers such as; Taxi control rooms, Street Pastors, CCTV Control, Late night food outlets, Licensing officers working in the town, the Shires Management, Trowbridge Town Council, Shop Watch, TCAF and Trowbridge Chamber of Commerce Retail group (working with business and retailers). Findings will be used in Police reports and monthly partnership meetings, in customer surveys within premises and at licensing agencies partnership meetings. Wiltshire Council Crime Reduction Partnership consultation the Trowbridge Town Council consultation would also benefit.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input checked="" type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> 2008	<b>Month:</b> March	<b>Year:</b> 2009
<b>Total Income:</b>	£217.36	
<b>Minus Total Expenditure:</b>	£Nil	
<b>Surplus/Deficit for year:</b>	£217.36	
<b>Reserves held:</b>	£217.36	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
120days staffing x 5hrs @ £13.50	£8,100	Big Lottery	C	£9,800
Radios x 20 @ £350	£7,000	Rental of 20 radios x 52 weeks	P	£5,148
Training 20 ops x 18hrs @ £5ph	£1,800			£
Publicity & Promotion	£1,000			£
Information boards / stickers	£1,000			£
Laptop/Software/admin	£1,150			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£20,500</b>	<b>TOTAL PROJECT INCOME</b>		<b>£14,948</b>

<b>Total Project Income B</b>	£14,948
<b>Total Project Expenditure A</b>	£20,050
<b>Project Shortfall A - B</b>	£5,102
<b>Award sought from Wiltshire Council Area Board</b>	£5,000
<b>Is your organisation able to claim VAT?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male 6	Female 1
<b>People Under 25 years</b>	Male 21	Female 7
<b>Disabled People</b>	Male 3	Female 1
<b>Black &amp; Minority Ethnic people</b>	Male 7	Female 1

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Position in organisation:**

**Date:**

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**



## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

### 1 - Your Organisation or Group

<b>Name of Organisation</b>	West Ashton Village Hall and Institute		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	<b>Non profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/Town Council</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>		

### 2 – Your Project

<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Trowbridge
<b>In which Parish does your project take place?</b>	West Ashton
<b>What is your project?</b>	Fitting of photovoltaic panels to village hall to generate electric reducing carbon footprint, expenses and creating income
<b>Where will your project take place?</b>	Village Hall
<b>When will your project take place?</b>	As soon as funding in place
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	<b>YES</b> <input type="checkbox"/> <b>NO</b> <input type="checkbox"/>
<b>Please confirm your project will have commenced by 31<sup>st</sup> March 2010</b>	<b>YES</b> <input checked="" type="checkbox"/> <b>NO</b> <input type="checkbox"/>

**What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)**  
IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)  
 The system will reduce our carbon footprint, cut our electricity costs for most of the year and provide income as excess is fed back into the national grid. This will mean hall is well heated and that community groups who hire the hall are not having to pay increased charges for electricity. There is at least one community group per day (WI, WIVES, CHILDRENS DANCE etc) using the hall at present.

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

As well as producing our electricity it will provide income from resale to National Grid

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

The Village Hall Committee manage the hall for the benefits of residents of West Ashton and the surrounding communities of West Wiltshire. It is hired by local people and other organisations, eg Wiltshire Council Area Board. The scheme will allow us to maintain current charge levels. Evidence of cost reduction/ carbon footprint will be clearly demonstrated by income generation from national grid and reduced electricity bills.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input checked="" type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input checked="" type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b>	<b>Month:</b> June	<b>Year:</b> 2009
<b>Total Income:</b>	£13,471.63	
<b>Minus Total Expenditure:</b>	£13,097.38	
<b>Surplus/Deficit for year:</b>	£374.25	
<b>Reserves held:</b>	£10,340.10	

**6 - Financial Information**

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			P/C	
27 PV panels	£12,145	Rea Low Carbon Building	P	£9,941
2 Inverters	£2,753	West Ashton PC	P	£209
Fixing system	£1,776	Village Hall	P	£5,726
MCB	£75			£
Controls	£560			£
Delivery	£48			£
System Design	£195			£
Installation	£2,255			£
Nat Grid Connection	£75			£
VAT	£994			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£20,876</b>	<b>TOTAL PROJECT INCOME</b>		<b>£15,876</b>
<b>Total Project Income B</b>		£15,876		
<b>Total Project Expenditure A</b>		£20,876		
<b>Project Shortfall A - B</b>		£5,000		
<b>Award sought from Wiltshire Council Area Board</b>		£5,000		
<b>Is your organisation able to claim VAT?</b>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male 5	Female 6
<b>People Under 25 years</b>	Male	Female
<b>Disabled People</b>	Male	Female
<b>Black &amp; Minority Ethnic people</b>	Male	Female

**8 – Supporting Information – Please enclose the following documentation**

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 Equal Opportunities  Access Audit  Environmental Impact  
 Planning permission applied for (date)02/10/2009or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Position in organisation:**

**Date:**

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**